

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM  
RAVANGLA CAMPUS

Date: 04<sup>th</sup> April 2022

**NOTICE INVITING QUOTATION**

National Institute of Technology Sikkim is going to organize its 4<sup>th</sup> Convocation on 16<sup>th</sup> April 2022 (Saturday) at the Manan Bhawan, Gangtok, East Sikkim. Many high level dignitaries, state government officials, academicians, students and their guardians are expected to participate in the said ceremony. The institute hereby invites quotations for arranging and providing food as well as catering services for the program. Interested vendors with adequate experience in doing supply of food and catering services to similar programs may send their rate quotation along with relevant documents to the undersigned by 05:00 PM, 07<sup>th</sup> April 2022 (Thursday). Sikkim state government empaneled vendors may get preference.

Sd/-

Registrar In-charge

NIT Sikkim

# NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

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### **General Terms and Conditions**

1. The details of approximate number of guests and menu are stated below.
2. Interested vendors must possess and submit all the catering business related documents like Food and Health license, GST, etc.
3. Must have prior experience of doing catering services in similar high-profile programs. Credentials in support of such claims may be submitted.
4. The vendor shall be solely responsible for overall hygiene and quality of food.
5. The vendor shall be solely responsible for arranging all the required sundry materials and manpower required for cooking, serving, etc. NIT Sikkim will be no way involved nor give any support to any related activities.
6. No environmentally harmful, disposable serving plates, spoons, utensils, etc. shall be used
7. The vendor shall use proper cutlery and crockery commensurate for the high-profile guests of the ceremony.
8. The vendor should provide quality drinking water.
9. The vendor shall be responsible for overall cleanliness and upkeep of the venue. The Manan Bhawan premises should be handed back by the vendor to the state government authorities in proper, neat and clean condition.
10. Minimum rate is not the sole criteria for selecting the vendor. Decision will be made on the basis of credentials and previous experience of the vendor.
11. The vendor shall be solely responsible for all the arrangements and quality of the food. NIT Sikkim shall no way be liable for any lapses.
12. Decision of the competent authority of NIT Sikkim shall be final and binding on all regarding selection of the vendor.

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**Work Schedule**

**4<sup>th</sup> Convocation Eve Dinner on 15<sup>th</sup> April 2022 at Manan Bhawan, Gangtok**

**Approx. 200 persons**

1. Tomato Soup (Fresh)
2. Steamed Rice
3. Tawa Roti
4. Veg. Cheese Momo
5. Rajma
6. Jeera aloo
7. Papad
8. Green Salad
9. Assorted Pickles
10. Shahi Paneer
11. Gulab Jamun
12. Good brand Ice Cream

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**4<sup>th</sup> Convocation Lunch on 16<sup>th</sup> April 2022 at Manan Bhawan, Gangtok**

**Approx. 500 persons**

**Common Menu For All**

1. Soup (Mexicana Tortilla Soup *OR* Sweet-corn)
2. Garden Fresh Salad
3. Papad
4. Dahi Bada
5. Tawa Roti and Butter Naan
6. Steamed rice
7. Arhar Dal
8. Kurkure Vendi
9. Mixed Vegetables Cantonese Style
10. Paneer Handi Lazzeta
11. Gundruk
12. Newari Acher
13. Mixed Pickle
14. Hot Gulab Jamun
15. Moong Dal Halwa
16. Good brand Ice Cream

**Additional Items for VIP Persons (Approx. 50)**

17. Mexicana Tortilla Soup
18. Bongchiba
19. Shishnu Butter Garlic
20. Kurkure Karela
21. Fruit Salad
22. Tiramishu